



EXHIBITOR APPLICATION

MAY 27 & MAY 28, 2023

It is with great pleasure that we welcome you to the **45th Annual Carnaval San Francisco Festival** to be held on **Saturday, May 27 - 28, 2023** along Harrison Street, between 16th & 24th Streets in the heart of the Mission District.

Carnaval San Francisco is a celebration of music, dance, artistry, food, arts and crafts showcasing Latin and Caribbean culture. With annual attendance of well over 400,000, this two-day outdoor cultural festival and Grand Parade is the largest multi-cultural celebration on the West Coast. The festival takes place on Saturday and Sunday from 11:00 am to 6:00 pm. The parade starts on Sunday at 10:00 am. It is a classic event providing many levels of participation for residents, community service groups, sponsors, and the Exhibitors.

If you have any questions or comments, give us a call at Carnaval San Francisco, **Rosine Garcia (650) 333-7628** or email vendor@carnavalsanfrancisco.org

General information: www.carnavalsanfrancisco.org

Carnaval San Francisco – May 27th & 28th

First/Last Name: _____
Business Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____
Email: _____
Website: _____
Facebook: _____
Instagram/Twitter: _____
TikTok: _____

Category: _____

BLOCK PREFERENCE: (Pick 2 options, no guarantee):

18 19 20 21 22 23 __

Check Choice(s) Below - SPACE ONLY:

(Booth, Table and Chairs Not Included)

Non-Profit Space (Under \$1 Million)

____ 10'x10' \$350.00 ____ 10'x20' \$700.00

After March 31st

____ 10'x10' \$500.00 ____ 10'x20' \$900.00

Non-Profit Space (Above \$1 Million)

____ 10'x10' \$500.00 ____ 10'x20' \$1,000.00

After March 31st

____ 10'x10' \$750.00 ____ 10'x20' \$1,500.00

Arts & Crafts Space

____ 10'x10' \$400.00 ____ 10'x20' \$800.00

After March 31st

____ 10'x10' \$600.00 ____ 10'x20' \$1,200.00

Small Business & Retail Space

____ 10'x10' \$750.00 ____ 10'x20' \$1500.00

After March 31st

____ 10'x10' \$1,125.00 ____ 10'x20' \$2,250.00

Government Space

____ 10'x10' \$1,500.00 ____ 10'x20' \$2,500.00

After March 31st

____ 10'x10' \$2,250.00 ____ 10'x20' \$3,750.00

Sponsorship Opportunity contact Rodrigo Duran, r.duran@carnavalsanfrancisco.org

Total spaces: _____

Rental Equipment: (Optional Cost)

___ Booth Structure (Canopy Only - does not include space)

(10'x10') \$350.00

___ 1 Chair (\$10/chair)

___ 1 - 6' Table (\$25)

___ 1 - 8' Table (\$30)

Rental(s) Total Amount _____

PAYMENT OPTIONS:

Cashier's Checks or Money Orders-ONLY

**Space Fees & Rentals if Needed
(Fees, total should be paid in full)**

Make cashier's checks payable to:

CANA - CARNAVAL SAN FRANCISCO

For further information please contact:

Rosine Garcia (650) 333-7628

Mail cashier's checks/money orders and completed application to:

CANA - CARNAVAL SAN FRANCISCO

1333 Florida Street

San Francisco, CA 94110

Carnaval San Francisco May 27th & 28th, 2023



EXHIBITOR APPLICATION INSTRUCTIONS

Please make a copy of these instructions for your records.

Carnaval San Francisco Festival takes place in the heart of the Mission along Harrison Street, between 16th and 24th streets, with artist display spaces down the center of the street, back-to-back facing the sidewalks.

Festival weather in San Francisco is usually warm and windy in the afternoon. There is little shade on the street. Some form of shade protection in your set-up is recommended and all booths must be weighted against our cooling afternoon breeze. If you are renting a booth from us we will provide the proper weights.

Categories: Arts and crafts, government, local small business, and non-profits will be considered for this year's event. Other considerations will be overall balance and presentation, so that no one category will dominate. **Please submit (3) photos of your work and (1) of your booth display with this application.** If you are not selected your photos and check will be returned at time of selection. Include a self - addressed stamped envelope, if you wish your photos returned after the event.

Payment: Participation Fees for Exhibitor 10' x 10' spaces range from \$350 - \$1,500. Please make the cashier's checks payable to **CANA - Carnaval San Francisco**

Space Assignment & Final Instructions: Accepted Exhibitors/Vendors will receive space assignments and final instructions by May 15, 2023.

Withdrawal: Exhibitors may withdraw up until March 26, 2023 and receive a 100% refund. **After March 26, 2023, participation fees are not refundable.** All requests for withdrawal must be received in writing. **Absolutely NO REFUNDS after March 26, 2023.**

Cancellation: If weather, COVID-19, acts of God, or other circumstances beyond the control of CANA and Carnaval San Francisco Coordinators cause the event to be canceled, participation fees will not be returned. CANA and Carnaval San Francisco Coordinators cannot be held liable by exhibitors for the failure of the event to take place.

Special Notes:

Apply early as this event does fill up quickly!

Selection sessions will take place monthly beginning in January (notifications are made following each selection session)

Cashiers checks of accepted vendors and exhibitors will be deposited upon acceptance.

EXHIBITOR RELEASE & HOLD HARMLESS AGREEMENT

This agreement is entered into by and between Carnaval San Francisco (Producer) and CANA (Agent) and the Exhibitor filling out, signing, and returning the application and all people working on behalf of Exhibitor.

Producer is in the business of providing space at the Carnaval San Francisco event for the display and sale of arts and crafts, government, small business/retail and non-profit causes.

Producer does not participate in the construction, assembly, or placement of the individual Exhibitor's exhibit unless the vendor requests rental equipment on the front of this form. Producer, on behalf of the Agent, provides space only at the event.

The Exhibitor, and all people working on behalf of Exhibitor, hereby indemnifies and holds the Producer, agents, employees; servants and the Client, its agents, employees, and servants harmless from any and all claims, including costs and attorney's fees resulting there from, arising out of said Exhibitor's participation in this event. For the purpose of this agreement, the term "participation" shall include, but not be limited to, the delivery of equipment, merchandise, structures and product to their designated location, the setup and display of any such structure and arts and crafts, and the dismantling and removal of all such items from the area provided by or through the Producer or its agents, employees and servants or the Client or its agents, employees and servants.

The Exhibitor hereby expressly assumes any risk of harm to the Exhibitor and anyone working on behalf of Exhibitor and arising out of their participation and the participation of other artists at Carnaval San Francisco, including any risk resulting from the particular location of the space designated to them by the Fiscal Producer (Carnaval San Francisco-CANA).

This agreement shall be effective immediately upon execution and shall continue in effect throughout the event period.

Signature: _____ Date: _____

Name (print): _____ Business Name: _____